

## **Requirements and Costs for the CECRA Basics and CECRA Certificate**

### **Annex 2**

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#### CECRA Basics

##### Requirements

- Presentation of the required module certificates (certificates of participation in two compulsory and three elective modules). Thereof at least one compulsory and one elective in presence.
- The "CECRA-Basic" certificate must be applied for within 5 years, counting the 5 years from the date of the first/oldest module attendance.

##### Costs

- The administrative services of the CECRA-EUFRAS office are compensated by the administrative fees in the amount of 75,-€.
- If required, a comprehensive individual consultation/assessment of interested persons/potential graduates is offered by the regional recognition offices (75,-€).
- The seminar fee for the individual modules at the cooperation partners is usually 160,-€ per day. The exact prices are to be inquired at the respective provider.
- If the minimum number of participants is not reached, but the event is still held, the fee can be reset by mutual agreement with the participants.
- Cancellation policy: The regulations of the respective providers apply.
- Country-specific regulations may apply to the above fees.
- A user fee of € 10.00 must be paid to the IALB for each module participation confirmation issued.

## CECRA Certificate

### Requirements

- Preparatory training: Completed degree course or completed vocational training
- At least two years' relevant professional experience in the advisory sector within the last five years before obtaining the CECRA Certificate
- Submission of the required module-completion certificates (two compulsory and at least three elective modules). Thereof at least one compulsory and one elective in presence.
- Attendance of an event at least one day in length in another country (attendance of modules, events outside of the modules such as advisory conferences, professional excursions, IALB/EUFRAS workshops, inter alia, will be credited). Possible in presence or online.
- Visit to advisory body at least 2.5 days (excluding arrival and departure) in another country with moderated knowledge sharing (e.g. IALB Network Week)
- Submission of thesis (documentation and self-reflection based on a practical example)
- The CECRA certificate must be applied for within 7 years, counting the 7 years from the date of the first/oldest individual performance for the certificate.

### Costs

- The administrative services of the CECRA-EUFRAS office are charged at a flat rate of EUR 150.
- For applications made from 1/1/2015 onwards, the Regional Certification Agencies will charge EUR 100 for direct services, including examination fees.
- If required, a comprehensive individual consultation/benchmarking for interested parties / potential course graduates will be offered by the Regional Certification Agencies at a cost of EUR 75.
- The seminar fee for the individual modules provided by our cooperation partners is usually EUR 160 per day.
- In the event that the specified minimum number of participants is not reached but the event still goes ahead, the fee can be adjusted in agreement with the participants.
- Cancellation policy: The policy of the provider in question applies.
- Country-specific regulations may apply in the case of the aforementioned fees.

*As at 2022-02-12*